



DEPARTMENT OF THE ARMY
UNITED STATES ARMY STUDENT DETACHMENT
5450 STROM THURMOND BOULEVARD, ROOM 244
FORT JACKSON, SOUTH CAROLINA 29207

ATMT-LTB-SD

10 February 2023

MEMORANDUM FOR All personnel permanently assigned and/or attached to the United States Army Student Detachment (USASD)

SUBJECT: Policy Memorandum #2- Commander's Open Door Policy

1. References: AR 600-200, Army Command Policy
2. Soldiers are responsible for ensuring that leaders within their chain of command are aware of problems that affect discipline, morale, and mission effectiveness. My door is always open for all to present facts, concerns, and/or issues of a personal or professional nature.
 - a. I highly encourage everyone to contact their-first line supervisor to resolve any issues and/or concerns. If your supervisor cannot handle your concerns, then schedule an office call with me. Enlisted Soldiers will schedule an office call with the First Sergeant.
 - b. Leaders will ensure this policy is disseminated to all subordinates and posted through the company common areas.
3. The point of contact for this memorandum is the undersigned at alfredo.carino-rivera.mil@army.mil or (803) 751-5305 and (803) 348-6146.

ALFREDO CARINO-RIVERA
MAJ, AG
Commanding